PALMETTO REHAB
PHYSICAL THERAPY

NOTICE OF PATIENT INFORMATION PRACTICES &Date: ____/____/____

PATIENT'S RIGHTSInitial:_____

Palmetto Rehabilitation Specialists is required by law to protect the privacy of your personal health information, provide this notice about our information practices and follow the practices that are described herein.

Uses and Disclosures of Health Information:

PRS uses your personal health information primarily for treatment, obtaining payment for treatment, conducting internal administrative activities and evaluating the quality of care that we provide. For example, PRS may use your personal health information to contact you to make/change appointments times or to provide you with alternative treatment options and other health information that could be of interest to you.

PRS may also use or disclose your personal health information without prior authorization for public health purposes, auditing, research studies, in emergency situations or when required by law.

In any other situation, PRS will obtain your written authorization before disclosing your personal health information. If you provide written authorization to release your information for any reason, you may later revoke that authorization to stop future disclosures at any time.

PRS may change this policy at any time. When changes are made, a new *Notice of Information Practices* will be posted in the waiting room and will be provided to you at your next visit. You may also request a copy of this information at any time.

Patient's Individual Rights:

You have the right to review or obtain a copy of your personal health information at any time. You have the right to request that we correct any inaccurate or incorrect information in your records. You also have the right to request a list of instances where we have disclosed your personal health information for reasons other than treatment, payment or other related administrative purposes.

You may also request in writing that we do not use or disclose your personal health information for treatment, payment and administrative purposes except when specifically authorized by you, when required by law or in emergency situations. PRS will consider all such requests on an individual basis but is not legally required to accept them.

Concerns and Complaints:

If you are concerned that PRS may have violated your privacy rights or if you disagree with any decisions that we have made regarding access or disclosure of your personal health information, please contact our practice manager at the address listed below. You may also send a written complaint to the US Department of Health and Human Services. For further information, please contact the following person:

Palmetto Rehabilitation Specialists, LLC

ATTN: RJ Bates

105 Ben Casey Dr, Ste 127 Fort Mill, SC 29708

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